

Appendix 1

Table 1: Competitive Tenders

Title of Tender	Proposed Contract Duration	Est. Max Contract Value	SRO	Short description of goods / services	On published pipeline (Y/N)	Prior Committee approval (Y/N) If Y name Committee & Date	External Funding (Y/N)
Adobe licences	Up to 1 year	£55,000	P Gribben	Widely used software used by staff across the Council. This tender will consolidate all current Adobe licences into a single contract.	N	N	N
Provision of Travel Services	Up to 5 years	£495,000	S McNicholl	To support Officers and Members when booking travel and accommodation as part of their duties. Contract value includes all forecasted spend on travel related costs plus any supplier management fees.	N	N	N
The supply of Original Equipment Manufacturer 'OEM' parts for range of vehicles	Up to 5 years	£2,750,000	D Sales	Fleet are to amalgamate current separate `contracts into one OEM spare parts tender (using Lots). Covers parts for DAF, Iveco, Scarab, Dennis Eagle, Holder/Schmidt, Fiat and John Deere and supports warranty cover for these OEMs. Some current contracts require short extensions to align expiry dates – see Table 2.	Y	N	N
Supply and Erection of Street Nameplates	Up to 4 years	£240,000	K Bentley	To supply and erect street nameplates within Belfast	Y	N	N

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Title of Tender	Proposed Contract Duration	Est. Max Contract Value	SRO	Short description of goods / services	On published pipeline (Y/N)	Prior Committee approval (Y/N) If Y name Committee & Date	External Funding (Y/N)
Digitisation of Building Control Records	Up to 4 years	£140,000	K Bentley	Digitisation of building control hard copy files to include application forms, plans, specifications and reports	Y	N	N
Commissioning of case work and advice programme for Communities from Minority Ethnic Background	Up to 3 years	£760,000	D Sales	<p>Funding has been received from Executive Office who have asked all Councils to commission advice services for new communities.</p> <p>Initial funding £380,000 for 18 months secured. Extension option for a further £380,000/ 18 months to be included, subject to further funding being secured.</p>	N	Funding/approach approved by Shared City Partnership & SP&R in Dec 25.	Y
North Foreshore Maintenance Contracts	Up to 5 years	£350,000	S Grimes	To provide a Term Service Contract for maintenance works (both scheduled and reactionary/emergency) at the North Foreshore – Giant’s Park site. The contract reflects the unique nature and conditions of the site as a former landfill site. The emergency works (if required) will provide a contractor response within 1 hour and works within 4 hours of notification – this is particularly important for the services associated with the landfill capping, leachate and gas ancillaries.	N	N	N
Insurance Valuation Services	Up to 3 years	£90,000	T Wallace	This specialist service ensures all council assets are insured for the correct amount to avoid the risk of underinsurance in the event of a claim. All assets assessed over a 3-year programme.	Y	N	N

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Strategic oversight & support for the development of the Belfast Vulnerability Model and transfer of learning to other community planning priorities	Up to 2 years	£100,000	J Tully	Building upon the success of the initial phases of the Complex Lives initiative, there is still a need for and benefit of independent advisory and strategic support. The additional capacity, experience and objectivity provided helped translate our ambitions into an actionable programme, roadmap and helped shape the emerging operating model and enabling partnership.	N	N	N
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Table 2: Single Tender Actions

Title	Duration	Est. Max Contract Value	SRO	Description	Supplier	STA Reason
Hire of The Belfast SOS Bus for Fleadh Cheoil na hÉireann	Up to 2 years	£98,000	K Forster	<p>The Belfast SOS Bus provides a mobile, non-judgemental safe space on the streets, offering a range of support including first aid, mental health intervention, and harm reduction. It offers practical assistance like refreshments, transport home, and referrals to other services. There is no other provider of this service for Belfast.</p> <p>STA approved at Dec 25 SP&R to cover Fleadh 26. Re-submitted for approval to cover up to 2 years (i.e. Fleadh 26 with option for Fleadh 27)</p>	The Belfast SOS Bus	3
Fleadh Cheoil Belfast 2026 Volunteer Services (Phase 2)	Up to 1 year	£177,472	D Martin	<p>Volunteer Now is the only organisation in NI with experience and capacity of co-ordinating and managing a complex, high profile, volunteering programme of the scale of the Fleadh (approx. 1200-1500 volunteers).</p> <p>A STA with Volunteer Now was approved by SP&R in Aug 25 (Phase 1) to cover the initial planning stages for Fleadh 26. This STA is to cover the next delivery phase. A further STA will be required with</p>	Volunteer Now	3

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Title	Duration	Est. Max Contract Value	SRO	Description	Supplier	STA Reason
				Volunteer Now to cover cost of uniforms. Costs for this will be finalised shortly.		
Hire of Road Train for Belfast Zoo (6-month trial)	Up to 6 months	£75,000	K Forster	With current Zoo Mobile approaching end of life, the Zoo would like to trial the use of a hop-on hop-off accessible road train which would improve accessibility and the customer experience at the Zoo. Electric Events are the only company that has a road train available for hire at a reasonable cost.	Electric Events	3

Table 3: Modification to Contract

Title of Contract	Original Contract Duration & Value	Modification – Period & Value	SRO	Description	Supplier
Provision of asylum support and capacity building programme (T2605)	Up to 1 year & £100k	Additional 1 year and £70k	J Girvan	<p>In 2024 Council approved the approach to procure a training and capacity resource to support wider community and voluntary organisations to enhance their ability and skills to provide services to minority ethnic communities. Following an open tender exercise Law Centre NI were appointed (only bidder). Additional funding has been received from the Executive Office to support services for asylum seekers and other new Communities in Belfast. At the Shared City Partnership in December members agreed to recommend to SP&R to have a further phase of this work. This has also been endorsed by the Executive Office.</p> <p>An extension of 1 year is recommended with the supplier to deliver this next phase. The marketplace has not changed since the original tender and, given the requirement for the contractor to be accredited at providing immigration advice, it would be expected that should a further tendering process be undertaken that other bidders would not respond.</p>	Law Centre Northern Ireland

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Title of Contract	Original Contract Duration & Value	Modification – Period & Value	SRO	Description	Supplier
Provision of Building Management and Operations at 2 Royal Avenue - T2583	Up to 18 months & £326k	Additional 6 month and £113,108	D Martin	The extension of 2RA's operator contract will allow the venue to remain as a primary venue for both Fleadh and Culture Night 2026, whilst retaining the operational knowledge and expertise that MayWe have gained as operators. Extension until 31 December 2026 will also allow the annual Winter's Den (Council-funded Christmas programming) and Santa's Post Office (Belfast One funded) to remain in the venue in December 2026.	MayWe
Provision of Strategic Oversight and Support for Complex Lives and Community Planning – T2433	Up to 32 months & £200k	3 months & £30k	J Tully	The Council intends to commission a new tender for the independent advisory and strategic support for the widening of both focus and impact of the Complex Lives initiative through the creation of a Belfast Vulnerability Model; however, a short 3-month extension is requested whilst this tender exercise is progressed. The extension will maintain momentum and drive, retain the commitment and involvement of partners as well as facilitate the effective transfer of knowledge and experience.	Marsh Public Service Solutions
Supply of Scarab OEM vehicles parts (T2304)	Up to 3 years & £165k	Additional 3 months & £10k	S Leonard	Extend the contract expiry date by 3 months to align expiry dates with the new OEM spare parts tender – see table 1.	McCreath Taylor Ltd
Supply of DAF OEM vehicles parts (T2312)	Up to 3 years & £150k	Additional 3 months & £9.5k	S Leonard	Extend the contract expiry date by 3 months to align expiry dates with the new OEM spare parts tender – see table 1.	TBF Thompson (Garvagh) Ltd
Supply of Iveco OEM vehicles parts (T2294)	Up to 3 years & £165k	Additional 3 months & £10k	S Leonard	Extend the contract expiry date by 3 months to align expiry dates with the new OEM spare parts tender – see table 1.	NI Trucks
Facilities Management Service for Mary Peter's Track – T1856	Up to 6 years & £1.06m	Additional 2 months & £30k	S Leonard	The evaluation of the replacement tender for this service is being finalised; however, negotiations with the preferred supplier over the final management fee is ongoing. A 2-month extension will allow for these negotiations to be finalised, and the replacement tender awarded.	Athletics NI

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STA/ Direct Award Reasons

STA Number	Full description
1. Switching to a Direct Award	Switching to a Direct Award: No response or no suitable response following advertised procurement exercise.
2. Single Supplier for Art or Artistic Performance	Single Supplier for Art or Artistic Performance: the creation or acquisition of a unique work of art or artistic performance
3. Single Supplier Absence of Competition for Technical Reasons	Single Supplier Absence of Competition for Technical Reasons: only a particular supplier can supply the goods, services or works required and there are no reasonable alternatives to those goods, services or works
4. Single Supplier Intellectual Property Rights (IPR)	Single Supplier Intellectual Property Rights (IPR): only particular supplier can supply the goods, services or works required due to that particular supplier having IPR or other exclusive rights and there are no reasonable alternatives to those goods, services or works.
5. Urgency	Urgency: Where the goods, services or works to be supplied under the public contract are strictly necessary for reasons of extreme and unavoidable urgency which is not attributable to any act or omission of and could not have been foreseen by the council, and as a result the public contract cannot be awarded on the basis of a competitive tendering procedure using the reduced 10 day period for 'urgent procurements'
6. Prototypes and Development	Prototypes and Development: the production of a prototype, or supply of other novel goods or services (i.e. goods or services designed or developed at the request of BCC), for the purpose of testing the suitability of the goods or services, researching the viability of producing or supplying the goods or services at scale and developing them for that purpose, or other research, experiment, study or development.
7. Additional or Repeat Goods Services or Works	Additional or Repeat Goods Services or Works: Extension or Partial Replacement concerns the supply of goods, services or works by the existing supplier (includes supplier that the council no longer has a contract with) which are intended as an extension to, or partial replacement of, existing goods, services or works in circumstances where a change in supplier would result in the council receiving goods, services or works that are different from, or incompatible with, the existing goods, services or works, and the difference or incompatibility would result in disproportionate technical difficulties in operation or maintenance.
8. Commodity	Commodity: Supplies quoted and purchased on a commodity market

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STA Number	Full description
9. Advantageous time-limited	Advantageous time-limited: Supplies or services on particularly time-limited advantageous terms e.g. supplier winding up its business activities
10. Additional or Repeat Goods Services or Works	Additional or Repeat Goods Services or Works: Similar to Existing Goods Services or Works, concerns the supply of goods, services or works by the existing supplier (includes supplier that the councils no longer has a contract with) that are similar to existing goods, services or works where the existing goods, services or works were supplied under a public contract that was awarded following a competitive procedure within the period of five years ending with the day on which the transparency notice is published, and the tender notice or any tender document in respect of the earlier contract set out the Council's intention to carry out a subsequent procurement of similar goods, services or works in reliance on this direct award justification, and any other information specified in Section 95.
11. Other	Other: Reason not in line with Procurement Act 2023
12. To Protect Life	To Protect Life: where a Minister of the Crown has by Regulations provided that specified contracts may be awarded to protect human animal or plant life or health or protect public order or safety
13. Schedule 2– Exempted Contract	Schedule 2– Exempted Contract: Requirement not considered procurement spend but use of STA process to document and approve spend. https://www.legislation.gov.uk/ukpga/2023/54/schedule/2